

# THE PARISH OF ST. GEORGE'S WORCESTER

<b>WORKING AT HEIGHT( using a ladder)</b>		<b>Ref. No. 08</b>
<b>Hazards associated with this activity</b>		
<p>Slips, trips &amp; falls Struck by falling objects</p>	<p>Cuts &amp; bruises Electrocution</p>	
<b>Control Measures</b>		
<p>Before commencing a task which requires working from height an assessment must be completed to indicate the appropriate equipment to use. If a ladder is the most appropriate means of access to the task the following must be followed:</p> <p>Only competent persons are to use ladders.</p> <p>Ladders must be Class 1 industrial rated not domestic rated.</p> <p>Ladders are not used near to live electrical wires.</p> <p>Ladders are securely tied or footed by a competent person.</p> <p>Users make sure that the ladder is placed against a strong resting point (not plastic guttering).</p> <p>Users are able to maintain three points of contact whilst carrying out the task.</p>	<p>Ladders are used for light work (10kg) of short duration (up to 30 minutes in one location).</p> <p>Ladders are inspected each day before use and defective ladders are not used and reported immediately to the parish office.</p> <p>Ladder inspections are recorded at least every quarter by a competent person.</p> <p>Ladders are locked away when not in use to avoid unauthorised use.</p> <p>A safety zone is clearly marked around the foot of the ladder if working in an area with vehicles and pedestrians.</p> <p>Adverse weather conditions are taken into account when working outside.</p>	
<p>Having reviewed the above in the context of the activity you are assessing, use the space below to record any actions that are needed for safety – (also state if OK &amp; no action needed)</p>		<p><b>Responsibility &amp; target date</b></p>
<p>Discuss use of ladders with all caretakers and volunteers to ensure their safety and understanding of safe systems of work when working at height.</p>		<p>Co-Ordinator June 2017</p>
<p>Groups/people affected: Employees ,caretakers and volunteers</p>		
<p>Signature of person responsible for this activity confirming that this risk assessment has been carried out with the relevant people</p>	<p>Signed: Print: J STEVENSON</p>	<p>Date: JAN 2017</p>
<p>Approval by the Person in charge of area/Head of Department/Senior Manager (please indicate which)</p>	<p>Signed: Print: FATHER BRYAN</p>	<p>Date: JAN 2017</p>