

THE PARISH OF ST. GEORGE'S WORCESTER

CANDLES		Ref. No. 03
Hazards associated with this activity		
Fire	Burns	
Good practice risk control measures to consider (remember to check if there is any accident history with this review topic)		
<p>Good quality, slow burning candles are used.</p> <p>Purpose made hand held candles are used with proper slide-on drip trays.</p> <p>People holding candles are closely supervised & do not stand too close to each other, particularly when behind one another.</p> <p>Candles are kept clear of combustible materials including flammable decorations, foliage & electrical equipment .</p> <p>Candles are placed in metal holders on non-combustible surfaces such as stone or brick.</p> <p>Metal stands are used for candles & a wax collection tray is fitted below the candles & contains sand or other inert material if possible.</p> <p>Candles are kept clear of under floor open ducts.</p> <p>A metal receptacle is available for spent matches.</p>	<p>Stocks of candles are kept to a necessary minimum.</p> <p>Unused candles are stored away from lit candles, in a metal, lidded receptacle & away from sources of heat.</p> <p>Used candles are placed in a lidded non combustible container, such as a biscuit or cake tin.</p> <p>Candles are left to cool on their metal stand before collection for disposal.</p> <p>A water type fire extinguishers & a fire blanket are close to hand.</p> <p>Persons vacating the buildings/premises ensure that all candles are extinguished before leaving.</p>	
Further considerations		Responsibility & target date
Groups/people affected: Employees, volunteers, parishioners and visitors		
Signature of person responsible for this activity confirming that this risk assessment has been carried out with the relevant people	Signed: Print: J STEVENSON	Date: JAN 2017
Approval by the Person in charge of area/Head of Department/Senior Manager (please indicate which)	Signed: Print: FATHER BRYAN	Date: JAN 2017